

CITY OF BERLIN
POSITION DESCRIPTION
FOR
GENERAL SEASONAL/PARTTIME

DEPARTMENT:	Department of Public Works
DIVISION:	Water and Wastewater Utility
SUPERVISOR:	Utility Superintendent
SHIFT/HOURS:	Usually 7:00 A.M. to 3:00 pm seasonal, overtime whenever needed.
CATEGORY:	Three (3) Seasonal
SALARY:	DMG Salary Scale, Seasonal

JOB SUMMARY

The Seasonal Help will be responsible for Assisting in the sewer jetting and for the everyday Building and Grounds of the Water and Sewer Utility. With occasional assisting with maintenance where needed.

ESSENTIAL JOB FUNCTIONS

- (1) Perform routine maintenance of Building and Grounds Equipment
- (2) Perform routine maintenance functions and custodial duties.
- (3) Related work as required.
- (4) Assist in maintenance of other equipment as needed

SKILLS & QUALIFICATIONS

- (1) Ability to drive riding mowers, operate weed trimmers, lawn mowers, hand tools
- (2) Ability to work without constant supervision
- (3) Ability to drive light duty truck .
- (4) Ability to understand and follow oral and written directions.
- (5) Ability to lift 85-pounds
- (6) Knowledge of hazards and safe work practices.

DESIRABLE TRAINING AND EXPERIENCE

- (1) High School diploma with additional education.

SPECIAL REQUIREMENTS

- (1) Valid Wisconsin Driver's License/Commercial Driver's License is needed.

PHYSICAL DEMANDS

- (1) Ability to lift heavy objects up to 85 lbs, frequently lift and/or carry objects of up to 50 lbs, and perform long periods of manual work.
- (2) Must be able to function with no limitations or restrictions.
- (3) Ability to frequently reach above shoulders, crawl, kneel, and repeatedly bend.
- (4) Ability to work in all weather extremes.