

Berlin Public Library Board of Trustees  
Kay Swan Meeting Room  
May 14, 2025

The Berlin Public Library Board of Trustees meeting was called to order by Secretary Margaret Guertler at 4:30 pm. In attendance were Trustees Blazel, Durtschi, Malchetske, and Guertler. Also in attendance were Library Director Chris Kalupa and City Council Liaison Kristina Boeck. Trustees Roethel, Draves, and Rainboth were excused.

No public was present.

Moved by Blazel, seconded by Durtschi to approve the minutes of the April 9, 2025 meeting. Passed.

A report from the Nominating Committee proposed the following officers for the upcoming year: Roethel as President, Malchetske as Treasurer, and Guertler as Secretary.

Moved by Durtschi, seconded by Blazel to cast a unanimous ballot for the proposed slate. Passed.

The following committees were appointed by President Roethel:

Policy: Chair Blazel, Draves, Rainboth

Personnel: Chair Guertler, Durtschi, Rainboth

Finance: Chair Malchetske, Draves, Durtschi

Trustee Blazel agreed to continue to sign Director Kalupa's bi-weekly timesheets.

Moved by Malchetske, seconded by Durtschi to accept the monthly bills. Passed.

Moved by Durtschi, seconded by Blazel to accept the Treasurer's report for April. Passed.

Moved by Malchetske, seconded by Durtschi to renew both CD #735906 (5/12/25 renewal date) and CD #701527 (6/12/25 renewal date) with Farmers & Merchants Bank for 11 months at a rate of 4%. Passed.

Library Director's Report: complete copy attached to official minutes.

Move by Durtschi, seconded by Malchetske to deny the request for an exception to our art exhibit policy. Passed.

Friends of the Library report was not made due to the absence of Liaison Draves.

Business for future agenda: Packing and sale of artifacts, digitization and use of ARPA funds, capital expenditures update, WCTS plastering and painting, liaison for Friends of the Library.

Moved by Malchetske, seconded by Durtschi to adjourn at 5:18 p.m.

Respectfully submitted,  
Carrie Blazel, Trustee