

POLICE AND FIRE COMMISSION MEETING AGENDA
WEDNESDAY, JUNE 04, 2025 6:30 PM
108 N CAPRON ST-2ND FLOOR COUNCIL CHAMBERS-BERLIN, WI
MEETING IS OPEN TO THE PUBLIC & CITY HALL IS HANDICAPPED ACCESSIBLE
CITY MEETINGS CAN BE WATCHED LIVE OR RECORDED ON THE CITY OF BERLIN
YOUTUBE PAGE @CITYOFBERLIN5623

1. Call to order/roll call
2. Seat Virtual Attendees (if necessary)
3. General Public Comments.
4. Approval of open and closed May 07, 2025. RECOMMENDATION: Approve the May 07, 2025 open and closed minutes of Police and Fire Commission.
5. Fire Department new member, Silverio Andrude. RECOMMENDATION: Approve of new member to the fire department
6. Fire Department Expenses. RECOMMENDATION: Approve the May 2025 Fire Department expenses as presented.
7. Fire Department Reporting and Updates.
 - Discussion on Fire Department Fire Calls
 - Discussion on Maintenance Issues with Fire Department Equipment
 - Discussion on past month and upcoming month activities
8. Police Department Expenses. RECOMMENDATION: Approve the May 2025 Police Department expenses as presented.
9. Police Department Reporting and Updates
 - Discussion on Police Department Calls
 - Discussion on past month and upcoming month activities
10. Old Business (To be used to request items of old business be put on a future agenda for further discussion or action; or used to make a motion for reconsideration of an item from the current meeting or immediately previous meeting; or to make a motion to take items off the table which were laid on the table only during the current meeting.)
11. New Business (To be used to request items of new business be put on a future agenda)
12. Motion to convene into closed session pursuant to Wis. Stat. Sec 19.85(1)(c), to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (1)Update on compensation for Fire Department Officers)((2)Update on the hire of Fire Chief)

13. Motion to convene into open session and take any appropriate action necessary as a result of closed session discussions.
14. Adjourn

Next regularly scheduled meeting is Wednesday, July 02, 2025 at 6:30 PM

In adherence to the City of Berlin Police Department Public Meeting Participation Policy, public participation will be allowed under the Public Appearance agenda item at the discretion of the presiding officer. Attendees must register their intention to participate on either a general comments section or a specific agenda item prior to the meeting by filling out a Registration Card, which can be obtained from the Berlin Police Department (during normal business hours), Internet (www.cityofberlin.net) (City Department / Police), City Clerk's office or in the City Hall Council Chambers at the podium. Registration Cards should be turned in prior to the meeting at the Berlin Police Department or to a Police & Fire Commission member.

MINUTES
MEETING POLICE & FIRE COMMISSION
BERLIN, WISCONSIN
BERLIN CITY HALL – 2nd FLOOR COUNCIL CHAMBERS
May 07, 2025 – 7:00 pm

Vice President Denise Krentz called the meeting to order at 7:00. Present: Commissioners Denise Krentz, Morgan Monahan, Ron Ross, Gary Knoke, and Keith Hess. Seated virtually: None. Absent: None. Also present: Police Chief Brian Pulvermacher, Assistant Police Chief Noah Knetzger, Interim Fire Chief Doug Dewhurst, City Admin Jessi Balcom, and Council Liaison Stobbe. Public appearances: None

Under general public comments. Krentz welcomed new Commissioner Morgan Monahan to the commission. Morgan gave a brief introduction of herself. Next P & F Commission meeting will be held June 4, 2025 at 6:30pm

Under election of Officers for the Commission, Hess nominated Ron Ross for President, Ross nominated Krentz for Vice President and Hess for Secretary. Knoke seconded all nominations which passed by voice vote.

Under approval of minutes, Ross moved to approve the open and closed P & F Commission minutes of April 02, 2025. Hess seconded the motion which carried by voice vote.

Hess moved to approve the fire department expenses as presented. Knoke seconded the motion which carried by voice vote. Commissioner Ross received a compliment from one of the firefighters who expressed how well things are running under the interim Chief, guys are sticking around after meetings, and comradeship is growing. Under Fire Department reporting and updates Interim Chief Dewhurst explained there were 12 calls last month, 2 major, a couple of auto fires and a couple of brush fires. Maintenance issues, check engine light on engine 64. Training focused on rescue of fire fighters in distress, and hose testing.

Chief Pulvermacher stated that the chart provided to the commission shows last month's calls. The chart shows 210 traffic stops, 8 drug investigations, 8 welfare checks, 7 OWI/Drug OWI arrests, and 7 theft investigations. Traffic stops decreased slightly but are still above average. Two of the Property Damage crashes were parking lot related. Drug investigations increased slightly higher than average, with one of those being a marijuana production "grow" operation. Of the seven theft cases two are retail theft and one was identity theft. Emergency Detentions were higher than typical and none appeared to be related to the others. Domestic investigations fell to a below average number. On a motion by Knoke, seconded by Monahan Police Department expenses were approved for the month.

Chief Pulvermacher recommended Ass't Chief Knetzger attend Command College with use of Fund 15. Ass't Chief Knetzger applied for a seat at the Department of Justice Wisconsin Command College(Class #12). The Wisconsin Command College is a joint venture of the

Wisconsin Department of Justice and the UW-Madison Local Government Education Program. The training is broken into one week sessions between August 2025 and June 2026. Hess asked what is Fund 15. Chief explained it is what the old city software system referred to as capital expenditures. The training expense is \$2000, which includes lodging and meals. The entire 2025 police department training budget is only \$6000. On a motion by Knoke and seconded by Monahan, it was moved to forward the request to the Common Council with the recommendation to use "roll-over" Fund 15 money. Motion passed by voice vote.

Old business: None

New business: None

At 7:28 Ross moved to convene into closed session pursuant to Wis Stat 19.85(1)(d)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility (1) Update on Fire Chief Job Position Description (2) Update on compensation for Fire Department Officers. Seconded by Hess. A roll call vote resulted in five (5) ayes, zero (0) nays and zero (0) absent. Motion passed

Discussion continued in closed session.

At 8:11 Commission reconvened back into open session

Krentz adjourned the meeting at 8:12

Submitted by Keith C Hess
Secretary

Next scheduled meeting will be Wednesday June 04, 2025 at 6:30pm at the Berlin City Hall



BERLIN FIRE DEPARTMENT
226 Spring St.
Berlin, WI 54923



BERLIN FIRE DEPARTMENT ACCOUNTS PAYABLE JUNE 2025

<u>ACCOUNT #</u>	<u>VENDOR</u>	<u>ITEM</u>	<u>AMOUNT</u>
210	Fire Inspections Services Inc.	Monthly payment of fire Inspections contract 2025	23.25
330	Fox Valley Tech College	Flashover Training	69.80
345	Fuelman	Fuel	226.74
380	Top Pack Defense	Badges	270.00

**BERLIN FIRE DEPARTMENT
2025 BUDGET EXPENDITURES**

DATE: May 24, 2025

FIRE DEPARTMENT ACCOUNT #: 52200

<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>BUDGET</u>	<u>EXP.</u>	<u>BALANCE</u>
110	Salaries	49,846.00	00,000.00	49,846.00
115	Meeting Pay	21,600.00	00,000.00	21,600.00
118	Fire Fighter Pay	40,886.00	17,667.68	23,218.32
127	Weekend Officer Pay	3,120.00	0,000.00	3,120.00
210	Inspection Service	16,560.00	8,098.75	8,461.25
290	Contracts	3,425.00	0,000.00	3,425.00
310	Office Supplies	250.00	00.00	250.00
320	Publications	150.00	000.00	150.00
321	Dues	1,100.00	50.00	1,050.00
330	Conference & Training	4,000.00	486.51	3,513.49
340	Operating Supplies	6,350.00	776.78	5,573.22
345	Maintenance & Fuel	17,000.00	4,524.19	12,475.81
380	Equipment	15,200.00	7,670.43	7,529.57
390	Miscellaneous	1,925.00	000.00	1,925.00
819	Grant Match	6,000.00	0,000.00	6,000.00

City of Berlin Fire Department

Volunteer Payroll Report (Summary)

Date Between {01/01/2025} And {05/24/2025}

Staff Id	Alt Id	Name	Total
0944		Bending, Brian	\$782.97
0954		Bending, Tim	\$681.47
0925		Boeck, Kyle	\$874.32
1188		Cassidy, Jordan	\$1,280.32
1047		Darnick, Colton	\$133.37
0909		Dewhurst, Douglas	\$1,331.07
0900		Dollevoet, Aaron	\$1,178.82
0934		Elendt, Jared	\$1,929.92
0992		Gehrke, Ronald	\$60.90
0957		Hahn, Chad	\$762.67
0902		Hahn, Troy	\$1,219.42
0918		Herandez, Jason	\$559.67
0209		Hilgart, Aaron	\$437.87
0998		Johansen, Joel	\$1,057.02
0933		Knoke, Zach	\$336.37
0936		Paramo, Kevin	\$376.97
0911		Paugels, Robert	\$223.30
1226		Petrovich, Dakota	\$620.57
0660		Podoll, Gary V	\$263.90
0929		Radke, Mike	\$1,605.12
0914		Schrader, John	\$782.97
0921		Walker, Matthew	\$1,168.67
			<u>\$17,667.68</u>

City of Berlin Fire Department

Incident List by Incident Number

Incident Number Between "25-0000001" And
"25-0000067"

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
25-0000001-000	01/01/2025	08:07:00	123 S Pearl ST	353 Removal of victim(s) from st
25-0000002-000	01/01/2025	14:44:00	642 Broadway ST	611 Dispatched & cancelled en ro
25-0000003-000	01/01/2025	20:28:00	Cty E	311 Medical assist, assist EMS c
25-0000004-000	01/11/2025	12:07:00	W224 Brown Deer Dr	111 Building fire
25-0000005-000	01/20/2025	05:25:00	301 S Brooklyn ST	522 Water or steam leak
25-0000006-000	01/20/2025	15:09:00	123 S Pearl ST	424 Carbon monoxide incident
25-0000007-000	01/21/2025	14:23:00	W992 Cty X	143 Grass fire
25-0000008-000	01/21/2025	23:35:00	260 N Washington ST	522 Water or steam leak
25-0000009-000	01/23/2025	04:28:00	W598 Glenn Lane	111 Building fire
25-0000010-000	01/26/2025	14:14:00	28 th Road	142 Brush or brush-and-grass mix
25-0000011-000	01/27/2025	15:19:00	Bighorn Road	611 Dispatched & cancelled en ro
25-0000012-000	01/27/2025	17:49:00	169 Water ST	736 CO detector activation due t
25-0000013-000	01/28/2025	21:21:00	Cty E	311 Medical assist, assist EMS c
25-0000014-000	01/30/2025	03:25:00	109 E Waushara ST /3	531 Smoke or odor removal
25-0000015-000	02/03/2025	07:40:00	Ripon Road	311 Medical assist, assist EMS c
25-0000016-000	02/03/2025	16:31:00	432 Oak ST	442 Overheated motor
25-0000017-000	02/10/2025	11:43:00	N1065 Hwy 49 N	111 Building fire
25-0000018-000	02/10/2025	20:49:00	Cty E /Neshkoro, WI 54960	311 Medical assist, assist EMS c
25-0000019-000	02/11/2025	18:06:00	9287 Hwy 91	114 Chimney or flue fire, confin
25-0000020-000	02/12/2025	22:46:00	123 S Pearl ST	353 Removal of victim(s) from st
25-0000021-000	02/14/2025	18:40:00	South Road	311 Medical assist, assist EMS c
25-0000022-000	02/19/2025	20:41:00	238 N Wisconsin ST	520 Water problem, Other
25-0000023-000	02/20/2025	18:45:00	E Huron ST & N Pearl ST	311 Medical assist, assist EMS c
25-0000024-000	02/24/2025	09:09:00	N982 Cty X	111 Building fire
25-0000025-000	02/25/2025	00:02:00	347 E Huron ST	531 Smoke or odor removal
25-0000026-000	03/02/2025	13:02:00	651 N Wisconsin ST	142 Brush or brush-and-grass mix
25-0000027-000	03/03/2025	11:50:00	E Huron ST	311 Medical assist, assist EMS c
25-0000028-000	03/11/2025	02:17:00	347 E Huron ST	744 Detector activation, no fire
25-0000029-000	03/17/2025	16:43:00	White River Road	142 Brush or brush-and-grass mix
25-0000030-000	03/18/2025	09:00:00	White River Road	142 Brush or brush-and-grass mix
25-0000031-000	03/19/2025	18:25:00	N8566 Hwy 49 S	745 Alarm system activation, no
25-0000032-000	03/19/2025	20:47:00	W837 Cty X	444 Power line down
25-0000033-000	03/20/2025	02:01:00	222 Memorial DR	531 Smoke or odor removal
25-0000034-000	03/20/2025	22:36:00	555 Commercial Street /Gr	111 Building fire
25-0000035-000	03/23/2025	13:09:00	8060 Rushlake Drive /Ripo	142 Brush or brush-and-grass mix
25-0000036-000	03/27/2025	13:57:00	1696 Tews Road	412 Gas leak (natural gas or LPG
25-0000037-000	03/28/2025	07:20:00	347 E Huron ST	743 Smoke detector activation, n
25-0000038-000	03/29/2025	17:21:00	N591 36th RD	311 Medical assist, assist EMS c
25-0000039-000	04/01/2025	05:40:00	County F	311 Medical assist, assist EMS c
25-0000040-000	04/01/2025	12:41:00	172 S Pearl ST	611 Dispatched & cancelled en ro
25-0000041-000	04/03/2025	12:07:00	133 W Noyes ST	131 Passenger vehicle fire
25-0000042-000	04/05/2025	17:32:00	558 Broadway ST	311 Medical assist, assist EMS c
25-0000043-000	04/11/2025	16:48:00	N8011 Forest Ridge Road	142 Brush or brush-and-grass mix
25-0000044-000	04/11/2025	20:24:00	29th Ave	611 Dispatched & cancelled en ro

City of Berlin Fire Department

Incident List by Incident Number

Incident Number Between "25-0000001" And
"25-0000067"

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
25-0000045-000	04/14/2025	11:49:00	289 E Huron ST	531 Smoke or odor removal
25-0000046-000	04/16/2025	17:01:00	N4798 28th Court CT	142 Brush or brush-and-grass mix
25-0000047-000	04/21/2025	05:51:00	310 Mound Street	743 Smoke detector activation, n
25-0000048-000	04/23/2025	18:51:00	Broadway & Washington	324 Motor Vehicle Accident with
25-0000049-000	04/23/2025	20:34:00	553 Rural Street	111 Building fire
25-0000050-000	04/25/2025	12:05:00	Hwy 91	131 Passenger vehicle fire
25-0000051-000	04/27/2025	07:00:00	E Waushara ST	631 Authorized controlled burnin
25-0000052-000	05/01/2025	18:27:00	Hwy 49 N	324 Motor Vehicle Accident with
25-0000053-000	05/03/2025	11:45:00	347 E Huron ST	652 Steam, vapor, fog or dust th
25-0000054-000	05/04/2025	10:12:00	W916 Cty H	111 Building fire
25-0000055-000	05/06/2025	10:04:00	228 N Washington ST	531 Smoke or odor removal
25-0000056-000	05/09/2025	14:11:00	380 Railroad St ST	142 Brush or brush-and-grass mix
25-0000057-000	05/09/2025	16:28:00	256 Greenwood Street	531 Smoke or odor removal
25-0000058-000	05/10/2025	11:25:00	W1350 Cottonville Ave	142 Brush or brush-and-grass mix
25-0000059-000	05/12/2025	12:24:00	Beechnut Rd	611 Dispatched & cancelled en ro
25-0000060-000	05/13/2025	14:55:00	Broadway & Washington	300 Rescue, EMS incident, other
25-0000061-000	05/13/2025	11:38:00	N485 36th Court	311 Medical assist, assist EMS c
25-0000062-000	05/16/2025	17:05:00	W959 Hwy 21	444 Power line down
25-0000063-000	05/17/2025	09:24:00	609 Broadway ST	611 Dispatched & cancelled en ro
25-0000064-000	05/20/2025	13:31:00	County E	611 Dispatched & cancelled en ro
25-0000065-000	05/19/2025	17:56:00	W1151 Super Sport Drive	611 Dispatched & cancelled en ro
25-0000066-000	05/21/2025	17:01:00	235 W Liberty Street	111 Building fire
25-0000067-000	05/23/2025	18:03:00	N8257 County F	131 Passenger vehicle fire

Total Incident Count 67

POLICE AND FIRE COMMISSION MEETING

06/04/2025

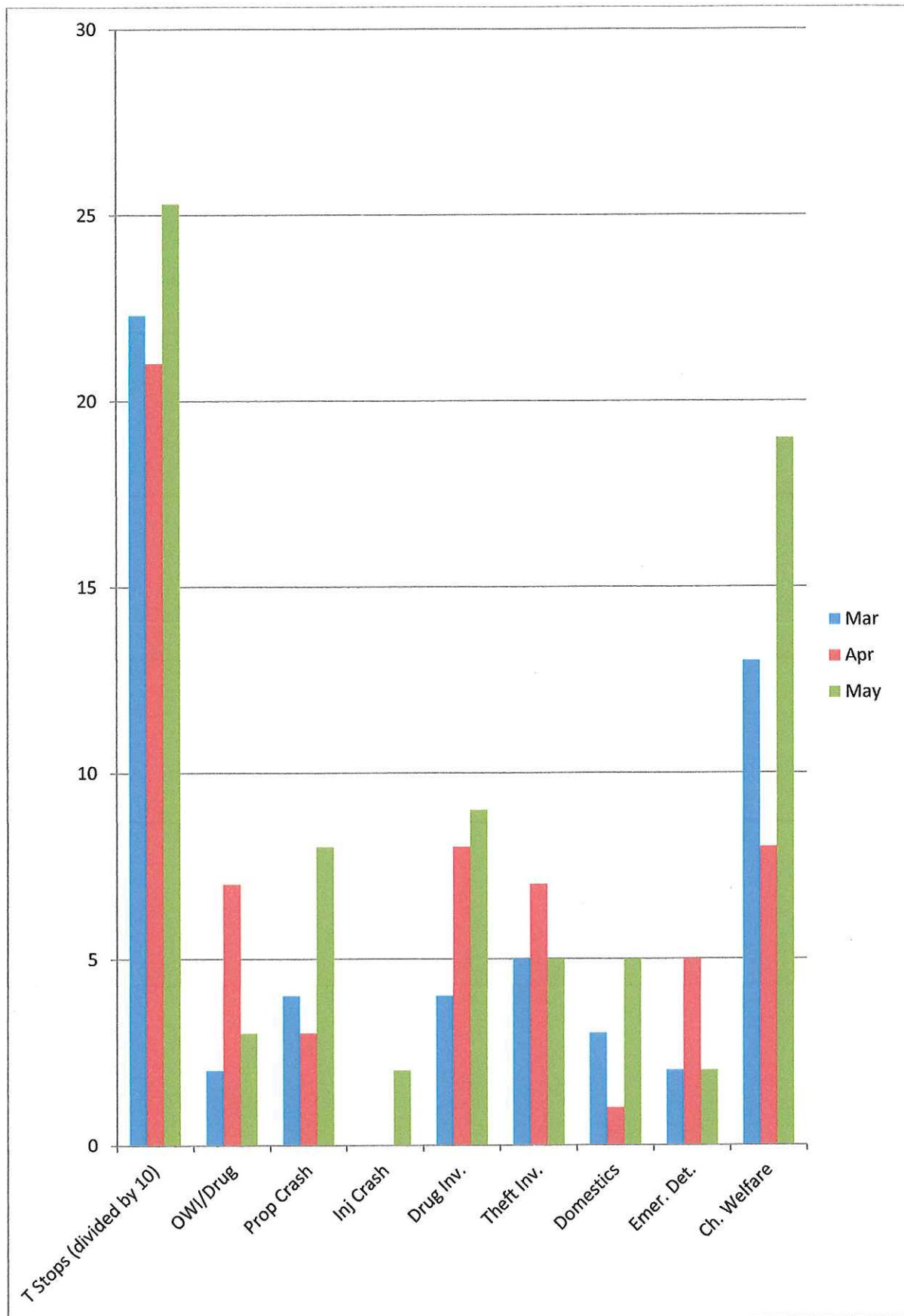
BERLIN POLICE DEPARTMENT ACTIVITY EXTRACT

April 23, 2025 to May 23, 2025

253	Traffic Stops
3	OWI / Drug OWI arrest
8	Property Damage crash
2	Personal Injury crash
9	Drug Investigation (5 MJ, 2 MJ + other, 2 other)
5	Theft Investigation
5	Domestic Abuse Investigation
2	Emergency Detention (2 detention, 0 diversion)
19	Check Welfare

Statistic notes:

Traffic stops were higher than average, in part due to focused traffic efforts on 05-09-25. Our staff had 16 traffic contacts in about 4hrs. Those contacts resulted in 5 citations, 11 warnings and included 1 OWI. Of the eight property damage crashes, three were parking lot related. Of the five theft reports, two were stolen vehicles taken by the same suspect from family members. Domestic Abuse investigations were higher than average, as were Check Welfare requests.



June 04, 2025 P&F MEETING

BPD VOUCHERS

Acct #52-10001-***

Acct #52-17100-195 (Uniform)

[illegible]

160	0	TOTAL	\$1,087.10
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184	382.5
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190 180

210 0

221 0

290 20.24

310 0

321 0

330 325

340 0

344 0

345	179.36
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360 0

380 0

401 0

Uniforms 195	0
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June 04, 2025 P&F MEETING

BPD CREDIT CARD PAYMENTS

Acct #52-10001-***

Acct #52-17100-195 (Uniform)

[illegible]

160	0	TOTAL	\$678.48
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184 0

190 0

210	291.79
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221	144.04
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290 0

310	165.77
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321 0

330	76.88
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340 0

344 0

345 0

360 0

380 0

401 0

Uniforms 195	0
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