

CITY OF BERLIN PARKS & RECREATION COMMISSION

MEETING

MINUTES for WEDNESDAY July 9, 2025 4:30 PM

COUNCIL CHAMBERS, BERLIN CITY HALL, 2ND FLOOR

1. Call to Order / Roll Call

Meeting called to order at 4:36 PM

Present: Tim Bending, Bobbie Erdmann, Kamie Jorgensen, Kayla Reeves, Bruce Tetzke,

Absent: Dr. Emmett Durtschi

Staff Present: Jessi Balcom, Rebecca Bays

2. General Public Comments

- None

3. Approval of Previous Meeting Minutes

On a motion by Bruce Tetzke and a second by Bobbie Erdman , the minutes from June 4, 2025 Meeting were approved.

4. Approval for Revenues and Expenditures.

On a motion was made to approve by Bruce Tetzke and a seconded by Kamie Jorgensen , - Revenue and Expenditures Report was approved as presented.

- Rebecca Bays gave report on Pool, Campground and Shelter House rental revenue.

5. Rotary Flag Presentation at Nathan Strong Park

- Presentation by Kyle Camp
- Flags were put in place prior to meeting to have in place for 4th of July Holiday.

On a motion to approve was made by Bobbie Erdman and a second by Tim Bending, Motion to allow flags in Nathan Strong Park was Approved.

6. Tree City USA Project

- Speaker – Rebecca Bays
- <https://www.arborday.org/our-work/tree-city-usa>
- 2026 Applications not yet available

7. New Business

- Rebecca Bays has resigned with City of Berlin Park and Recreation Department
- This will be her last Commission Meeting

8. Old Business

- Nothing at this time.

Next Meeting

Tentatively August 6th 2025 - Council Chambers, Berlin City Hall, 2nd Floor

Adjournment

On a motion by Bruce Tetzke to adjourn and a second by Bobbie Erdman, the meeting adjourned at 4:49 pm

Respectfully Submitted by – Secretary Tim Bending