

The Berlin Public Library Board of Trustees met on August 13, 2025. The meeting was called to order by President Kay Roethel at 4:34 pm. In attendance were Trustees Blazel, Draves, Guertler, Malchetske, and Roethel. Trustees Durtschi and Rainboth were excused. Also in attendance was Library Director Chris Kalupa. City Council Liaison Kristina Boeck attended virtually.

Moved by Blazel, seconded by Malchetske to approve the minutes of the July 9, 2025 meeting. Passed.

Moved by Guertler, seconded by Malchetske to approve the minutes of the July 30, 2025 Personnel Committee meeting. Passed.

Moved by Guertler, seconded by Draves to accept the monthly bills for July. Passed.

Moved by Blazel, seconded by Guertler to accept the Treasurer's report for July. Passed.

Moved by Malchetske, seconded by Guertler to renew CD 703184 for 11 months at 4%. Passed.

Library Director's report: complete copy attached to official minutes

Friends of the Library report: Trustee Draves reported on the successful appearance at the Farmers' Market, the summer reading bonuses, and the upcoming October book sale.

Moved by Guertler, seconded by Blazel to convene into closed session pursuant to the provisions of Section 19.85(1) (c), Wisconsin Statutes, for discussion on performance evaluation of Library Director. Passed.

Moved by Guertler, seconded by Malchetske to reconvene into open session and take appropriate action as a result of closed session. Passed.

Moved by Draves, seconded by Malchetske to accept the Personnel Committee's recommendation. Passed.

Business for future agenda: artifacts update, WCTS painting, carpeting, door to Swan Meeting Room, safety issues

Moved by Malchetske, seconded by Draves to adjourn at 5:27 pm. Passed.

Respectfully submitted,
Margaret Guertler, Secretary