

SPECIAL COMMON COUNCIL MEETING MINUTES  
TUESDAY, NOVEMBER 11, 2025 AT 6:30PM  
COUNCIL CHAMBERS, BERLIN CITY HALL, 2ND FLOOR

1. Roll Call - *Mayor Burgess called the meeting to order at 6:30 p.m. Roll Call: Alderpersons Boeck, Hill, Nighbor, Przybyl, Sorenson, and Stobbe were present. Also present were City Administrator, Jessi Balcom and Deputy Clerk-Treasurer, Brittani Majeskie.*
2. Virtual Attendees Seated (if necessary) – None.
3. City of Berlin 2026 Budget Presentation – City Administrator Balcom presented the 2026 Budget Presentation. *City Administrator Balcom stated the packet includes the budget of each department. Balcom stated the 2026 proposed budget is balanced, and no unbudgeted funds are needed for 2026. Balcom explained the mill rate increased by \$0.63, which means an increase of \$63.00 for every \$100,000 in home value on the City's portion of the tax bill. Balcom explained the City of Berlin collects the first installment payment for all taxing jurisdictions including the City of Berlin, Green Lake or Waushara County, Berlin School District, and Moraine Park Technical College. Balcom explained the Levy and Spending Breakdown and included a pie chart showing expenditures by department, with the largest spending by the Public Works and Public Safety/Police Departments, and a pie chart showing expenditures by fund with the largest spending being public safety and public works. Balcom explained the revenues by department, revenues raised by the municipal vehicle registration fee (wheel tax), the capital improvement plan anticipated borrowing of \$2 million every other year, and the increased employee contribution to employer provided health insurance benefits. Balcom explained that next year she is hopeful a recycling fee will be implemented and collected as a special charge on the tax bill, opening levy space for other needs of the City. Balcom explained that the preliminary 2024 audit findings show the net position from 2023 to 2024 had very little change. City Administrator Balcom asked if there were any questions or concerns regarding the budget prior to the public hearing. There were none.*
4. Public Hearing on the City of Berlin 2026 Budget. – *Mayor Burgess asked if there was anyone wishing to speak for the 2026 budget, three times. There were none. Mayor Burgess asked if there was anyone wishing to speak against the 2026 budget, three times. There were none. Mayor Burgess closed the public hearing.*
5. Resolution #25-13 adopting the 2026 Budget and setting the property tax levy for 2025, collectible in 2026. **RECOMMENDATION:** Approve the adoption of Resolution #25-13 adopting the 2026 Budget and setting the property tax levy for 2025, collectible in 2026 following consideration of the comments received during the preceding Public Hearing on the City of Berlin 2026 Budget. *Aldersperson Przybyl made a motion to approve the adoption of Resolution #25-13 adopting the 2026 Budget and setting the property tax levy for 2025, collectible in 2026 with a second by Aldersperson Hill. Roll call vote carried (6 ayes: Boeck, Hill, Nighbor, Przybyl, Sorenson, and Stobbe; 0 nay; 0 absent).*

6. Adjourn. - Alderperson Hill made a motion to adjourn with a second by Alderperson Stobbe. Voice vote carried. Meeting adjourned at 6:43 p.m.

*Minutes respectfully submitted by  
Brittani Majeskie, Deputy Clerk-Treasurer*