

CITY OF BERLIN COMMITTEE ON AGING MEETING MINUTES
25th DAY of November, 2025 10:00 AM
Berlin Senior Center

The meeting was called to order by Chairman Murphy at 10:01 AM

Roll Call:

Present: Ann Murphy, Chairman (2028)
Jimmy Jodarski, Vice Chair (2026)
Paul Hanan, Secretary (2026)
Mary Hess (2027)
Susan Jungenberg (2026)
Amanda Krause (2027)
Sue Kiener, Senior Center Director

Absent: Richard Lashbrook (2027)
Victoria Hill, Berlin City Council Liaison

Murphy led the committee in the Pledge of Allegiance.

Public comments: Hanan made mention of the most recent Medicaid/Medicare card replacement scam circulating throughout the country.

Jodarsky made a recommendation to amend the minutes showing that Murphy & Hess did phone into and did advise the committee they would not be present for the October meeting. Hanan made a motion to approve the prior meeting minutes with the roll call amendment, seconded by Krause, & carried by unanimous voice vote.

Jodarsky inquired as to the current years large deficit balance as it appears in the spreadsheet. Keiner explained that she would be meeting with the Berlin city administrator soon regarding the numbers as posted in the income and revenue statement. Hanan made a motion to approve the revenue and expenditures as posted in the agenda, seconded by Krause & carried by unanimous voice vote.

Next, Kiener reminded the group that the new Senior Center hours will be 9 AM to 4 PM. Kiener informed the group of several concerns from the Senior Center drivers. The most common concern among the drivers was the scheduling of very late afternoon out of town appointments, resulting in extremely late returns at 6pm or 7pm. As a result of this, out of town

appointments will not be taken later than 2:30 PM. This discussion also included the “service area” that is handled by the Senior Center. Currently the service area distance is set at 60 miles, and a reduction to a 45 mile radius was set for further discussion.

Kiener stated that there will be a full staff meeting at 1:30 PM on December 3rd, including the custodial department. Senior Center operational procedures such as: greeting individuals as they enter; sign-in obligations; staff CPR qualifications; staff AED certifications; & staff first aid training were briefly discussed.

Kiener than displayed the agreements from the county in regards to the transportation and nutrition grants that will be presented to the committee on the whole at their next meeting. Additionally, all past and future congregate forms will be stored in a secure location at the County, as well as all future financial transactions will be moving to Berlin City Hall for transparency.

Jungenberg informed the group that the transportation grant for the County has been approved & the funding is the same as 2025. Jungenberg also told the group of the new “survey” being conducted on behalf of the M.O.W. (Meals on Wheels) regarding the “favorites” being served. In addition, the annual M.O.W. headcount has increased from last year, as well as a new “quality improvement plan”. Jungenberg also touched on the new advertising campaign undertaken by the A.D.R.C.

Jungenberg followed up on last month’s invitation to become a M.O.W. “sponsor”, commenting that Farmers & Merchants Bank, Horicon Bank, Badger Mining, Drexel, & Kenis Excavating have now joined the group.

New business: Hanan recommended that the Senior Center sponsorship at Jeff’s be included in the next agenda.

Old business: Hess reminded the group that Farkel is on the 3rd Monday of each month at 1 PM.

The meeting was adjourned by Murphy at 11:18am.

**Submitted by:
PAUL HANAN
C.O.A.Secretary**