

**CITY OF BERLIN PLAN COMMISSION MINUTES  
FEBRUARY 17 2026  
CITY OF BERLIN, WISCONSIN**

PRESENT: Catrina Burgess- Mayor, Paul Hanan, Mary Kubiak, Kayla Reeves and Terry Przybyl

ALSO PRESENT: Jessi Balcom- City Administrator, Tim Ludolph- Zoning Administrator

The City of Berlin Plan Commission meeting was called to order at 6:00 p.m. by Mayor Burgess.

The Minutes of the January 27<sup>th</sup> 2026 Plan Commission meeting were approved as presented on a motion by Przybyl. Reeves seconded the motion, which was carried by a voice vote.

The next item was presentation of request Minor Subdivision (CSM Approval) for Parcel # 206-00349-0000 + 206-00350-0500. Ludolph presented a summary of the request and recommendation. Kubiak presented a motion to authorize staff's signature to enable recording of the draft CSM for parcels #206-00349-0000 + 206-00350-0500 116 S Adams Ave and 142 E Huron St. Reeves seconded the motion, which was carried by a voice vote (5-0).

No Old Business was brought up for discussion at the next meeting.

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Next meeting date is Tuesday March 24<sup>th</sup> 2026 at 6 PM.

Reeves moved to adjourn at 6:07 pm. Przybyl seconded the motion, which carried by voice vote.

*Respectfully Submitted by Timothy Ludolph, Planning and Development Director*