

The Berlin Public Library Board of Trustees met on March 11, 2026, in the Kay Swan Meeting Room. The meeting was called to order by President Kay Roethel at 4:30 pm. In attendance were Trustees Blazel, Draves, Durtschi, Rainboth, and Roethel. Trustee Guertler attended virtually. Trustee Malchetske was excused. Also in attendance was Library Director Chris Kalupa.

Moved by Rainboth, seconded by Draves to approve the minutes of the February 11 meeting. Passed.

Moved by Blazel, seconded by Durtschi to accept the monthly bills for February. Passed.

Moved by Durtschi, seconded by Rainboth to accept the Treasurer's report for February. Passed.

The Finance Committee will meet at 4:00 pm on April 8 to consider finance policies.

Library Director's report: complete copy attached to official minutes

Director Kalupa reviewed the following:

- WCTS painting/plaster on hold
- Carpeting update - further information needed
- Library Signage is progressing

Durtschi moved, Blazel seconded to approve the Annual Report for 2025. Passed.

Rainboth moved, Blazel seconded that breakfast be provided for staff one day during National Library Week. Passed.

Trustee Draves reported on the activities of the Friends of the Library: upcoming audit, book giveaway during National Library Week, March Book Sale during the Quilt Farmers' Market plans, \$225 provided for State Park passes

Business for future agenda: elevator, carpeting, Nominating Committee, National Library Week

Moved by Blazel, seconded by Draves to adjourn at 5:33 pm. Passed.

Respectfully submitted,
Margaret Guertler, Secretary