

CITY OF BERLIN PARKS & RECREATION COMMISSION

MEETING

MINUTES for WEDNESDAY April 1, 2026 4:30 PM

COUNCIL CHAMBERS, BERLIN CITY HALL, 2ND FLOOR

1. Call to Order / Roll Call

Meeting called to order at 4:30 PM

Present: Kayla Reeves, Tim Bending, Bruce Tetzke, Kamie Jorgensen

Absent: Dr. Emmett Durtschi, Pat Hanranhan

City Officials Present: Scott Zabel, Jessi Balcom, Sue Kiener

2. General Public Comments

- Nothing at this time.

3. Approval of Previous Meeting Minutes

A motion was made by Bruce Tetzke to approve the minutes from March 4, 2026 as presented, with a second by Kamie Jorgensen. Motion approved.

4. Approval for Revenues and Expenditures.

A motion was made by Kamie Jorgensen to approve the Revenue and Expenditures Report as presented, with a second by Bruce Tetzke. Motion approved.

5. Update from Friends of the Berlin Aquatic Center

- Presentation Only
- Victoria Hill Presented
- Brief history of how the Friends of the Berlin Aquatic Center came to be
- Strategies in place
- Step 1 - Raise \$1.5 million to offset needed repairs
- Step 2 - \$1 million endowment fund to provide future funds to offset repairs year to year. It could produce approximately \$40k per year.
- Pledge Fund Drive underway

6. Discussion of facility rental fee for non-profit organizations.

- Discussion Only
- Presented by Jessi Balcom & Sue Kiener
- Staff recommended nothing should change at this time.
- Rates and processes will stay the same for any request.

7. New Business

- Nothing at this time.

8. Old Business

- Nothing at this time.

9. Adjourn

A motion to adjourn was made by Bruce Tetzke, with a second by Kamie Jorgensen. The meeting adjourned at 4:45 pm.

Respectfully Submitted by – Secretary Tim Bending