

ORGANIZATIONAL COMMON COUNCIL MEETING MINUTES
CITY OF BERLIN, WISCONSIN
TUESDAY, APRIL 21, 2026 – 5:00 PM

1. Call to Order/Roll Call – *Mayor Burgess called the meeting to order at 5:00PM. Alderpersons Cauley, Hill, Klawitter, Przybyl, Sorenson, and Stobbe were present. Also present were Jessi Balcom, City Administrator and Debra Thiel, Deputy Clerk-Treasurer. Eric Larson, City Attorney, was present virtually.*
2. Ceremonial swearing in of Alderpersons – *Alderman Terry Przybyl of Wards 1 & 7, Alderman Jaime Cauley of Ward 3, Alderman Tracy Klawitter of Ward 5, and Alderman Melissa Sorenson of Ward 6 were sworn in by City Administrator Balcom. Pictures were taken.*
3. Alderman orientation - *City Attorney Eric Larson presented on open meetings law, Wisconsin public records, ethics law, quasi-judicial actions and other duties and responsibilities of the Common Council.*
4. Election of Council President – *Alderman Hill nominated herself for Council President, with a second by Alderman Sorenson. Voice vote carried.*
5. Mayoral appointments with Council Confirmation - *Mayor Burgess explained there are several new volunteers for City Boards, Committees, and Commissions. Alderman Sorenson volunteered to be a liaison to the Water & Sewer Commission. Alderman Przybyl made a motion to approve the mayoral appointments as presented with a second by Alderman Stobbe. Voice vote carried.*
6. Adjourn – *Alderman Stobbe made a motion to adjourn, with a second by Alderman Sorenson. Meeting adjourned at 5:55PM.*

*Minutes respectfully submitted by
Brittani Majeskie, Deputy-Clerk Treasurer*