

Berlin Public Library Board of Trustees
Kay Swan Meeting Room
May 13, 2026

The Berlin Public Library Board of Trustees meeting was called to order by President Kay Roethel at 4:30 pm. In attendance were Trustees Blazel, Draves, Rainboth, Malchetske and Guertler. Also in attendance were Library Director Chris Kalupa and City Council Liaison Missy Sorenson. Trustee Durtschi was excused.

No public was present.

Correspondence: A thank you card from staff for their library week breakfast was circulated.

Moved by Malchetske, seconded by Rainboth to approve the minutes of the April 8, 2026 meeting. Passed.

On behalf of the Nominating Committee, Rainboth proposed the following officers for the upcoming year: Roethel as President, Malchetske as Treasurer, and Blazel as Secretary. Motion by Rainboth second by Draves to close nominations and submit and cast a unanimous vote for the proposed slate. Passed.

President Roethel confirmed that the new signors on the library trust account at Farmers and Merchants Bank will be the three officers: Roethel, Malchetske and Blazel.

Trustee Blazel agreed to continue to sign Director Kalupa's bi-weekly timesheets. Draves will continue to serve as Liaison for the Friends of the Berlin Public Library.

The following standing committees were appointed by President Roethel:

Policy: Chair Blazel, Draves, Rainboth

Personnel: Chair Guertler, Durtschi, Rainboth

Finance: Chair Malchetske, Draves, Durtschi

Moved by Malchetske, seconded by Guertler to accept the monthly bills. Passed.

Moved by Rainboth, seconded by Draves to accept the Treasurer's report for April. Passed.

Moved by Draves, seconded by Rainboth to approve Policy Committee minutes.

Library Director's Report: complete copy attached to official minutes.

Moved by Malchetske, seconded by Draves to accept the updated painting quote for a total of \$4,311.60 for the WCTS office and the Carnegie front entryway. Carnegie grant money is being used for the Carnegie improvements.

Friends of the Library report was made by Liaison Draves who reported on upcoming activities and expenses authorized to support library programming.

Business for future agenda: Painting quote for outside of Carnegie entrance, policy change approval, carpet quotes, estimates for new windows (as suggested by window cleaners, elevator box quotes

Moved by Malchetske, seconded by Draves to adjourn at 5:24 p.m.

Respectfully submitted,
Carrie Blazel, Secretary