

CITY OF BERLIN COMMITTEE ON AGING MEETING MINUTES
26th DAY of May, 2026 10:00 AM
Berlin Senior Center

The meeting was called to order by Chairman Jodarsky at 10:00 AM

Roll Call:

Present: Jimmy Jodarski, Chairman (2026)
Paul Hanan, Vice Chair, Secretary (2026)
Richard Lashbrook (2027)
Mary Hess (2027)
Susan Jungenberg (2026)
Amanda Krause (2027)
Sue Kiener, Senior Center Director

Excused: Tracy Klawitter, Berlin City Council Liaison
Guest Speakers: Jessie Balcom, Debbie Thiel, Cathy Mulhern

Jodarski led the committee in the Pledge of Allegiance.

Public comments: N/A

Next, Hanan made a motion to approve the minutes as posted in the current agenda, seconded by Jungenberg, & carried by unanimous voice vote.

Following the approval, Jodarski asked for a motion to approve the revenues and expenditures as posted the current agenda.

Thiel explained that all Senior Center funds are a completely separate account from the city funds. Continuing forward, Thiel explained that she will include those numbers in the future agenda. A brief discussion was held on the finance report header nomenclature, with corrections to be made from the 'Y.T.D.' budget to "Annual" budget. Thiel gave a brief explanation of the reported budgetary issues concerning the current nutrition grant. Kiener educated the committee on how the Senior Center nutrition grant was tracked/distributed with a detailed handout. Mulhern reiterated that the meals within the nutrition program are not a "Cost", as it has been a federal program since 1965, & all monies received are to be considered a "Suggested Contribution". Currently the suggested contribution is \$5. Donations are always accepted. Hanan made a motion to approve the revenues and expenditures as posted in the agenda, with a second from Hess, & carried by unanimous voice vote.

Next, Kiener & Mulhern provided a detailed breakdown of the nutrition program across Green Lake County, including the activities from volunteers & specialists that handle all the different aspects required for its successful implementation. Presently, Fortify Bank, has been providing unpaid volunteer drivers for the County on Mondays. Jungenberg sought clarification of the duties and responsibilities of all staff drivers in regards to the Senior Center "meal delivery" & providing "rides". Kiener explained the differences in detail. Balcom then explained the 2-year nutrition "Bid Program" process required for the City of Berlin's Committee on the Whole (C.O.T.W.). Currently, staff does not feel comfortable with submitting a formal bid for the 27'-28' years due to current understaffing issues & an estimated meal cost at \$14. Discussions/Decisions by the C.O.T.W. will be held at the *open to the public city meeting* on June 2, 2026. Balcom then explained the process of execution when an employee is unable to fulfill their obligations for that day.

The directors update included;

- Kiener then sought questions/comments regarding the new/updated "Code of Conduct". A copy of the amended code is now posted in the main entrance vestibule.
- The June 2026 Insight is coming out next week.
- Unfortunately, the Berlin Senior Center parking lot party has been canceled due to the excessive costs involved. Other replacement options are currently being assessed. Jungenberg reiterated that earmarked donations to the Senior Center should be used as soon as possible after receiving the funds.
- Official changes to the updated "Code of Conduct" will be voted on by the committee at the next meeting.

The County Committee on aging update from Jungeberg included issues within the County concerning the transportation program. There is currently a shortage of drivers needed for hospital transportation. Additionally, Green Lake County will be providing the chicken for its next "Pop-up" event.

New business: N/A

Old business: N/A

The meeting was adjourned by Jodarsky at 11:15am.

Submitted by:
PAUL HANAN
C.O.A.Secretary