

CITY OF BERLIN PARKS & RECREATION COMMISSION

MEETING

MINUTES for WEDNESDAY June 3, 2026 4:30 PM

COUNCIL CHAMBERS, BERLIN CITY HALL, 2ND FLOOR

1. Call to Order / Roll Call

Meeting called to order at 4:38 PM

Present: Kayla Reeves, Tim Bending, Kamie Jorgensen, Dr. Emmett Durtschi

Absent: Richard Lashbrook, Bruce Tetzke, Pat Hanranhan

City Officials Present: Jessi Balcom, Sue Kiener

2. General Public Comments

- Nothing at this time.

3. Approval of Previous Meeting Minutes

A motion was made by Kamie Jorgensen to approve the minutes from April 1, 2026 as presented, with a second by Dr. Emmett Durtschi. Motion approved.

4. Approval for Revenues and Expenditures.

A motion was made by Tim Bending to approve the Revenue and Expenditures Report as presented, with a second by Kamie Jorgensen. Motion approved.

5. Parks Facilities Computer Program Options for Rentals

- Presentation by Sue Kiener
- Civic Plus vs HeyGov
- Packet given with quoted prices and website examples
- January 1 2027 start date goal
- Discussion only
- Further discussion is postponed until we receive more data presented

6. Parks Facilities Office Signage at 142 Water Street

- Discussion only and Presentation by Sue Kiener
- Sign for in front of the Senior Center to let people know where to go for Park & Rec Facilities
- Decision to be made at a later time

7. New Business

- Nothing at this time.

8. Old Business

- Nothing at this time.

9. Adjourn

A motion to adjourn was made by Kamie Jorgensen, with a second by Dr. Emmett Durtschi. The meeting adjourned at 5:05 pm.

Respectfully Submitted by – Secretary Tim Bending