

## **BERLIN PUBLIC LIBRARY BOARD MEETING**

**August 12, 2026 4:30 p.m.**

**Kay Swan Meeting Room**

**Virtual Attendance available through Zoom**

**Join Zoom Meeting:**

**<https://us02web.zoom.us/j/9203615420?pwd=eIJNdDVkZDQ0QUFQON3l6M1pnM09Sdz09>**

**Call In: 1-312-626-6799**

**Meeting ID: 920 361 5420**

**Password 488488**

1. Call to order/roll call
2. Virtual Attendees Seated (if necessary)
3. Public Presentation
4. Correspondence
5. Approval of minutes. RECOMMENDATION: Approve the July 8, 2026 Library Board meeting minutes.
6. Monthly bills. RECOMMENDATION: Approve the July 2026 library monthly bills as presented by Library Director.
7. Treasurer's July Financial Report. RECOMMENDATION: Approve the report.
  - o Renewal of CD 703184 update. RECOMMENDATION: Discussion and action as needed.
  - o Update on account signers on all Berlin Public Library trust accounts. Discussion and action as needed.
8. Amend May 2026 minutes to clarify bank account signers. RECOMMENDATION: Discussion and approve the amended minutes of the May 2026 meeting.
9. Directors' report
  - o Discussion on past month and upcoming activities.
  - o Elevator update. No action needed.
  - o Carnegie outdoor painting update. No action needed.
  - o Carnegie window replacement update. No action needed.
  - o Capital Improvement update. No action needed.
  - o Carpeting update. RECOMMENDATION: Discussion and action as needed.
10. Friends of the Library recap. Committee report with no action needed.
11. Approval of the Personnel Committee minutes of July 8, 2026 meeting.  
RECOMMENDATION: Approve the minutes
12. *Motion to convene into closed session pursuant to the provisions of Section 19.85(1)(c), Wisconsin Statutes, for discussion on performance evaluation.* Library Director Review. Action as appropriate.
13. *Reconvene into open session and take appropriate action as a result of closed session discussion.*
14. Old Business (To be used to request items of old business be put on a future agenda for further discussion or action; or used to make a motion for reconsideration of an item from the current meeting or immediately previous meeting; or to make a motion to take items off the table which were laid on the table only during the current meeting.)
15. New Business (To be used to request items of new business to be put on a future agenda)
16. Adjourn

**Next meeting:  
September 9, 2026**

**Any board member unable to attend should contact  
Chris Kalupa or Kay Roethel**