

POLICE AND FIRE COMMISSION MEETING AGENDA
WEDNESDAY, October 07, 2026 6:30 PM
108 N CAPRON ST-2ND FLOOR COUNCIL CHAMBERS-BERLIN, WI
MEETING IS OPEN TO THE PUBLIC & CITY HALL IS HANDICAPPED ACCESSIBLE
CITY MEETINGS CAN BE WATCHED LIVE OR RECORDED ON THE CITY OF BERLIN
YOUTUBE PAGE @CITYOFBERLIN5623

1. Call to order/roll call
2. Seat Virtual Attendees (if necessary)
3. General Public Comments.
4. Approval of open minutes September 02, 2026. RECOMMENDATION: Approve the September 02, 2026 open minutes of Police and Fire Commission.
5. Fire Department resignation of Robert Johnson. RECOMMENDATION: Approve the resignation of Robert Johnson.
6. Fire Department Expenses. RECOMMENDATION: Approve the September 2026 Fire Department expenses as presented.
7. Fire Department Reporting and Updates.
 - Discussion on Fire Department Fire Calls
 - Discussion on Maintenance Issues with Fire Department Equipment
 - Discussion on past month and upcoming month activities
8. Police Department Expenses. RECOMMENDATION: Approve the September 2026 Police Department expenses as presented.
9. Police Department Reporting and Updates
 - Discussion on Police Department Calls
 - Discussion on past month and upcoming month activities
10. Old Business (To be used to request items of old business be put on a future agenda for further discussion or action; or used to make a motion for reconsideration of an item from the current meeting or immediately previous meeting; or to make a motion to take items off the table which were laid on the table only during the current meeting.)
11. New Business (To be used to request items of new business be put on a future agenda)
12. Motion to convene into closed session pursuant to Wis. Stat §19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility require a closed session (1) Discussion on Fire Chief compensation)

13. Motion to convene into open session and take any appropriate action necessary as a result of closed session discussions.

14. Adjourn

Next regularly scheduled meeting is Wednesday, November 04, 2026 at 6:30 PM

In adherence to the City of Berlin Police Department Public Meeting Participation Policy, public participation will be allowed under the Public Appearance agenda item at the discretion of the presiding officer. Attendees must register their intention to participate on either a general comments section or a specific agenda item prior to the meeting by filling out a Registration Card, which can be obtained from the Berlin Police Department (during normal business hours), Internet (www.cityofberlin.net) (City Department / Police), City Clerk's office or in the City Hall Council Chambers at the podium. Registration Cards should be turned in prior to the meeting at the Berlin Police Department or to a Police & Fire Commission member.

**MINUTES
MEETING POLICE & FIRE COMMISSION
BERLIN, WISCONSIN
BERLIN CITY HALL – 2ND FLOOR COUNCIL CHAMBERS
September 02, 2026 -6:30pm**

President Ron Ross called the meeting to order at 6:30pm. Present: Commissioners Morgan Monohan, Ron Ross, Gary Podoll, and Denise Krentz. Seated virtually: None. Absent: Keith Hess. Also present: Interim Police Chief Noah Knetzger, Fire Chief Doug Dewhurst, liaison Hill, Mayor Burgess, City Admin Jesse Balcom, BPD officers, Family and friends of Noah Knetzger, Family and friends of Owen Bending, and Berlin Journal: Paul Weigel. Public appearance: None.

Under general public comments, none.

Under appointment of new Police Chief, Ross motioned to appoint Interim Police Chief Noah Knetzger to position of Police Chief. Podoll seconded the motion. A roll call vote resulted in four (4) ayes, zero (0) nays, and one (1) absent. Motion carried.

Under swearing in of Police Chief, City Admin Balcom swore in new Police Chief Noah Knetzger.

Under Fire Department new member Owen Bending, Podoll motioned to approve Owen to join the Fire Department. Krentz seconded the motion which carried by voice vote.

Under approval of minutes, Podoll moved to approve the open and closed August 05 and closed August 19, 2026 P&F Commission minutes. Krentz seconded the motion which carried by voice vote.

Podoll moved to approve the fire department expenses as presented. Monohan seconded the motion which carried by voice vote.

Under Fire Department reporting and updates Fire Chief Dewhurst explained there were 14 calls for last month, and 115 calls for the year. Maintenance issues, a valve was replaced by Red Power on engine 66. Ladder testing was also completed on all drums. Upcoming events, August was very busy. The department attended truck pulls, the car show to sell food/beverages. This upcoming month we will be attending the farmers market to sell off the remaining food/beverages from the car show that got rained on. We will also be hosting a candle vigil for 9/11. Training, conducted basement fire training. This next month we will be doing a search and rescue training of a home.

Ross moved to approve the Police Department expenses as presented. Podoll seconded the motion which carried by voice vote.

Police Chief Knetzger stated that the chart provided to the commission shows last month's calls. The chart shows that there were 136 traffic stops, 11 drug investigations, 4 welfare checks, 1 theft investigations, and 4 domestic abuse investigations. The chart indicates, traffic contacts have a slight decrease. This is due to staff taking benefit time as well as trainings. Drug investigations have risen, while check welfares have decreased.

Under Police reporting and updates, Police Chief Knetzger explained that we have not heard yet from the small rural tribal body worn camera grant, but we should know by next meeting as that is when they make their announcement. One staff member attended WNOA conference. Two staff members completed first line supervisor training. One staff member completed AR armorer course. The department attended the county wide firearms training. Staff also participated in the county wide disaster exercise and a re-unification drill at All Saints School. Staff also attended the Green Lake County First Responders Community Festival in Princeton. Although it rained for the festival there was still a good turnout. Later this month staff will be participating in a county wide night shoot. We were also contacted to participate in the touch a truck event this Friday at the High school. The Berlin PD Union and GLSO Union collaborated to provide donations to the Menasha PD due to the tornado disaster. They provided them with Gatorade and snacks to give to the officers.

Under old business: None.

Under new business: None.

At 6:58pm Ross motioned to adjourn. Krentz seconded to motion which carried by voice vote.

*Submitted by Stephanie Skivers
Administrative Assistant*

Next scheduled meeting will be Wednesday, October 7, 2026 at 6:30pm at the Berlin City Hall

SPECIAL POLICE AND FIRE COMMISSION MEETING MINUTES
WEDNESDAY, SEPTEMBER 2, 2026 6:00PM
108 N CAPRON ST – 2ND FLOOR COUNCIL CHAMBER – BERLIN, WI

Call to order/roll call - *Present: Ron Ross, Gary Podoll, Morgan Monohan and Denise Krentz*
Excused: Keith Hess Also Present: Jessi Balcom, City Administrator

Seat Virtual Attendees (if necessary). *None.*

General Public Comments. *None.*

Motion to convene into closed session pursuant to Wis. Stat. §19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (1) Discussion of Police Chief search/appointment. *Motion made by Krentz and seconded by Monohan. Roll Call vote carried (4 aye, 0 no). Closed session commenced at 6:01PM.*

Motion to convene into open session and take any appropriate action necessary as a result of closed session discussions. *Motion made by Krentz and seconded by Monohan. Roll call vote carried (4 aye, 0 no). Open session commenced at 6:07PM.*

Motion made by Monohan and seconded by Krentz to approve an employment agreement for the Police Chief. Motion carried (4 aye, 0 no).

Adjourn. *Motion made by Monohan and seconded by Ross to adjourn at 6:09PM. Motion carried (4 aye, 0 no).*

Respectfully submitted by Jessi Balcom, City Administrator



BERLIN FIRE DEPARTMENT
226 Spring St.
Berlin, WI 54923



BERLIN FIRE DEPARTMENT ACCOUNTS PAYABLE SEPTEMBER 2026

<u>ACCOUNT #</u>	<u>VENDOR</u>	<u>ITEM</u>	<u>AMOUNT</u>
340	Walmart	Tide Detergent	17.94
340	Tractor Supply	Hammer/Tool Box	21.98
340	Fire & Safety	Hydrotest Cylinders	316.50
340	Macqueen	Jaws & Compressor Maintenance	1,801.95
345	Fuelman	Fuel	327.17
380	Amazon	Bolt Cutters	23.63
380	Baycom	2-Pagers	1,025.00

**BERLIN FIRE DEPARTMENT
2026 BUDGET EXPENDITURES**

DATE: September 29th, 2026
ACCOUNT #:52200

FIRE DEPARTMENT

<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>BUDGET</u>	<u>EXP.</u>	<u>BALANCE</u>
110	Salaries	46,689.00	34,342.02	12,346.98
115	Meeting Pay	27,000.00	0,000.00	27,000.00
118	Fire Fighter Pay	44,663.00	35,837.65	8,825.35
127	Weekend Officer Pay	3,120.00	0,000.00	3,120.00
210	Professional Services	16,560.00	10,269.00	6,291.00
290	Contracts	4,365.00	5,126.43	(-761.43)
310	Office Supplies	250.00	7.50	242.50
320	Publications	150.00	000.00	150.00
321	Dues	1,100.00	1,090.00	10.00
330	Conference/Training	4,000.00	160.00	3,840.00
340	Operating Supplies	6,350.00	6,340.00	10.00
345	Maintenance/Fuel	27,000.00	16,132.17	10,867.83
380	Equipment	17,750.00	8,622.53	9,127.47
390	Miscellaneous	2,000.00	0,000.00	2,000.00
819	Grant Match	6,000.00	1,557.79	4,442.21

Fire Incidents

September 1st, 2026 – September 29th, 2026

19 Calls

Year to Date Total Calls=134

Incident Number	Incident Date	Primary Incident Type	Location Address	Location Zip
26-0116	9/1/26	Gas alarm	N2389 Jade Road	54923
26-0117	9/2/26	Electrical power line down / arcing / malfunction	139 S Church Street	54923
26-0118	9/4/26	No incident found upon arrival / location error	Highway 21	54923
26-0119	9/5/26	Electrical power line down / arcing / malfunction	364 SW Ceresco Street	54923
26-0120	9/5/26	Motor vehicle collision	3827 County E Berlin	54923
26-0121	9/8/26	Motor vehicle collision	Highway 21	54923
26-0122	9/10/26	Vehicle fire - passenger	N8765 River Road	54923
26-0123	9/10/26	Motor vehicle collision	188 W Berlin Street	54923
26-0124	9/11/26	Motor vehicle collision	County highway E	54960
26-0125	9/13/26	Air medical transport	W2270 Cottonville Court	54923
26-0126	9/18/26	Motor vehicle collision	Highway 21 & 49	54923
26-0127	9/22/26	Fire / smoke alarm	166 Water Street	54923
26-0128	9/22/26	Fire / smoke alarm	609 Broadway	54923
26-0129	9/24/26	Motor vehicle collision	N2295 County Road Xx	54923
26-0130	9/24/26	CO alarm	N8765 County Road Vv	54923
26-0131	9/25/26	Fire / smoke alarm	347 E Huron Street	54923
26-0132	9/26/26	Motor vehicle collision	Huron & Pearl Street	54923
26-0133	9/27/26	Lift assist	W854 E Waushara Street	54923
26-0134	9/27/26	Motor vehicle collision	Highway 91 & Koror Rd	54923

October 07, 2026 P&F MEETING

BPD CREDIT CARD PAYMENTS

Acct #52-10001-***

Acct #52-17100-195 (Uniform)

310	USPS	Postage	\$16.10
310	USPS	Postage	\$7.90
310	USPS	Postage	\$8.05
310	USPS	Postage	\$9.95
310	USPS	Postage	\$2.27
310	USPS	Postage	\$8.05
310	USPS	Postage	\$8.05
310	USPS	Postage	
340	dollar tree	candy for trunk or treat	\$13.54
184	thedacare	blood draws (ortega,l;caballero,m;krings,s;schroeder,l;t	\$255.00
310	Amazon	tape;bulletin board;sharpies	\$50.30
340	Amazon	gloves	\$65.69
310	Amazon	clorox disinfecting wipes	\$12.78
195	Amazon	alex-flashlight	\$29.99
310	Amazon	security key;sm notebooks;legal pads	\$103.32
210	Amazon	spray bottles	\$8.96
190	WI DOJ	background for DPW-reimbursed by DPW	\$7.00
195	bluealpha	zach-belt;magazine pouch;tourniquet holder	\$263.88
330	WI LEDR	codi training for mental health wellness	\$75.00
195	safe life defense	brandon-belt	\$123.00
195	safe life defense	scott-belt	\$123.00
195	galls	dylan-flashlight	\$83.50
195	zero9	brandon-taser case;handcuff case	\$104.98
190	4imprint	hats for dept	\$0.10
195	4imprint	uniform purchases for 7 officers-ballcaps	\$465.30
190	4imprint	winter hats for dept officers	\$188.92

160	0	TOTAL	\$2,034.63
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184	255		
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190	196.02		
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210	8.96		
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221	0		
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290	0		
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310	226.77		
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321	0		
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330	75		
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340	79.23		
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344	0		
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345	0		
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360	0		
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380	0		
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401	0		
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Uniforms 195	1193.65		
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October 07, 2026 P&F MEETING

BPD VOUCHERS

Acct #52-10001-***

Acct #52-17100-195 (Uniform)

[illegible]

160	0	TOTAL	\$4,326.31
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184 0

190 0

210 0

221 0

290	226.38
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310 0

321 0

330 262

340 0

344 0

345	3837.93
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360 0

380 0

401 0

Uniforms 195	0
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POLICE AND FIRE COMMISSION MEETING

10/07/2026

BERLIN POLICE DEPARTMENT ACTIVITY EXTRACT

August 23, 2026 to September 23, 2026

116	Traffic Stops
6	OWI / Drug OWI arrest
10	Property Damage crash
1	Personal Injury crash
9	Drug Investigation (5 MJ, 2 drug para, 2 other)
7	Theft Investigation
2	Domestic Abuse Investigation
2	Emergency Detention (1 detention, 1 diversion)
10	Check Welfare

Statistic notes:

There continued to be a slight decrease in traffic contacts over the last month, but OWI arrests stayed the same as last month. Both property damage and injury crashes showed a decrease and were a combination of roadway/parking lot crashes. Domestic abuse incidents, drug investigations, and requests for welfare checks showed a slight decrease.

