CITY OF BERLIN PARKS & RECREATION COMMISSION MEETING

Minutes for Wednesday, October 7, 2026, 4:30 PM
Council Chambers, Berlin City Hall, 2nd Floor

1. Call to Order/Roll Call

Meeting called to order at 4:31 PM

Present: Kayla Reeves, Richard Lashbrook, Kamie Jorgensen, Dr. Emmett Durtschi
Absent: excused, Tim Bending
City Officials Present: Jessi Balcom, Sue Kiener, Scott Zabel

2. General Public Comments

None

3. Approval of Previous Meeting Minutes

M/S, Jorgensen/Durtschi to approve the minutes from September 2, 2026. Motion approved.

4. Approval of Revenues and Expenditures.

M/S, Durtschi/Lashbrook to approve the Revenues and Expenditures Report as presented. Motion approved.

5. Request from ABC Group for 11/19/26 event Tree Lighting animals in the park.

Harry Kwidzinski presented information as to the possibility of animals in the park for the event.
M/S, Jorgensen/Durtschi to approve as presented. Motion approved.

6. Campsite costs.

Kiener presented information regarding raising the cost for 50-amp sites due to tent camping on those sites, thus preventing larger camper units' access.
M/S, Jorgensen/Lashbrook to recommend to Council the increase of an additional $15/night (from $30 to $45/night) on sites N1-N6 (50-amp sites), and to disallow tent camping on those sites.

7. Credit/Debit card merchant services fees.

Kiener presented information on 2 different merchant services companies.
M/S, Durtschi/Lashbrook to recommend to Council to sign an agreement with FISERV for services.

8. Thanks & Recognition to Youth League & Fortifi Bank for the donation for new scoreboards.

Scott Zabel presented information on the donation for new scoreboards at the North & Klien ball diamonds. Reeves will send notes of appreciation.

9. New Business

Nothing at this time.

10. Old Business

Nothing at this time.

11. Adjourn

M/S, Jorgensen/Lashbrook to adjourn at 4:53pm. Motion approved.

Respectfully Submitted, Sue Kiener