SEWER AND WATER COMMISSION MEETING
BERLIN, WISCONSIN
September 30, 2026

Youngbauer called the meeting to order at 4:30 pm. Present – Commissioners Youngbauer, Ottman, and Podoll. Commissioner Bending was absent. Also, present was Supt. Brian Malnory, City Administrator Jessi Balcom, Council Liaison Melissa Sorenson, Utility Clerk Jennifer Langham, and Utility Clerk Melinda Peterson.

For public appearances/correspondence, recognition of service and a moment of silence was taken for Paul Roethel.

The next item on the agenda was approval of the minutes for the August 2026 Sewer & Water Commission Meeting. Ottman moved to approve the minutes of August 26, 2026, Sewer & Water Commission Meeting. Podoll seconded the motion, which was carried by voice vote.

The next item on the agenda was the approval of financials for August of 2026. Questions were answered about the additional financial information (bank statements & reconciliations). Podoll moved to approve the financials presented for August of 2026. Youngbauer seconded the motion, which was carried by voice vote.

The next item on the agenda was discussion on the 2027 Sewer & Water Budget. Malnory presented the budget. Questions were asked about the biggest part of the capital budget, which would be the East Park Avenue Project if approved. Malnory explained that last year we did not have any big street projects and that we were going to try and fund the East Park Avenue Project out of our investments. Questions were answered about increases in expenses for 2027. The budget is looking to be approved at the October meeting.

The next item on the agenda was the superintendent report:

- Water main projects update- the two small water main projects on Noyes & Monroe are complete except for the black topping. It is prepped for the black topping. Also, any kind of restoration will have to be completed.

- Digester Project update – all parties involved, which would be insurance people and contractors that were involved with the digester project, all met at the WWTP to pull the PVRV off the cover. The PVRV is going back to the insurance investigators to be dismantled and evaluated. They should all be present for that sometime next week.

The next item on the agenda was Old Business. Of which, we had none.

The next item on the agenda was New Business. Ottman asked about how to find new commissioners. This will be added as an agenda item in October.

Next meeting was set to October 28, 2026, at 4:30 pm.

At 5:00 pm, Ottman motioned to adjourn with a second by Podoll, which was carried by voice vote.

Jennifer Langham - Secretary