AGENDA
CITY OF BERLIN COMMITTEE ON AGING MEETING
Tuesday, November 17, 2026, at 9:00AM
BERLIN SENIOR CENTER at 142 WATER STREET
MEETING IS OPEN TO THE PUBLIC & IS HANDICAPPED ACCESSIBLE

1. Call to Order/Roll Call.

2. Pledge of Allegiance.

3. General Public Comments. (3-minute limit)

4. Approval of Minutes. RECOMMENDATION: Approve minutes from October 27, 2026 meeting as presented.

5. Approval of Revenues and Expenditures. RECOMMENDATION: Approve the year-to-date Revenue & Expense report as presented.

6. Director's Report. Senior Center rental, activities, future of meals, Sue out of office, Deb out 11/18. RECOMMENDATION: Listen to presentation and action as necessary

7. Update from Susan Jungenberg on Green Lake Commission on Aging. RECOMMENDATION: Listen to presentation.

8. Next Meeting December 15 or 22, 2026 ?

9. Adjourn.

CITY OF BERLIN COMMITTEE ON AGING MEETING MINUTES
27th DAY of October, 2026 9:00am
Berlin Senior Center

The meeting was called to order by Chairman Jodarski at 9:00 AM

Roll Call:

Present: **Jimmy Jodarski, Chairman (2029)**
Paul Hanan, Vice Chair, Secretary (2029)
Richard Lashbrook (2027)
Susan Jungenberg (2029)
Amanda Krause (2027)
Tracy Klawitter, Berlin City Council Liaison
Sue Kiener, Senior Center Director

Absent: **Mary Hess (2027)**

Jodarski led the committee in the Pledge of Allegiance.

Public comments: Tony Daley from the Berlin Journal introduce himself.

Jungenberg made a motion to approve the minutes as posted in the current agenda, seconded by Lashbrook, & carried by unanimous voice vote.

Next, Jodarski asked the committee if there were any questions regarding the agenda revenues and expenses. Jodarski made a motion to accept the revenues and expenses as posted in the agenda, the motion was seconded by Krause, & the motion was carried by unanimous voice vote.

The Directors activities update included;

- **Kiener explained that she attended an online Grant Writing session provided by UW.**
- **Reports from the County ensure that all the M.O.W. (Meals on Wheels) driver positions have been filled, with two additional backup drivers in place if needed.**
- **Thursday, November 5, Dr. Aul will be providing a "Lunch and Learn" at noon on visual impairment.**
- **Monday, November 9, the Senior Medicare Patrol will be presenting a class on Medicare Fraud at 1 PM.**
- **Tuesday, November 10, a presentation with Sheila on the signs of Alzheimer's dementia.**
- **Wednesday, November 11, the center will celebrate Veterans Day with a drawing for a new red white and blue quilt.**
- **Thursday, November 12, ThedaCare will be at the Senior Center to provide information on the difference between hospice and palliative care.**
- **Wednesday, November 18, will be the Senior Center 'Dancing Horses Theater' daytrip.**
- **Wednesday, November 19, is the Senior Center IN HOUSE 'Thanksgiving Feast' at noon.**
- **The Berlin Senior Center will be closed on the 26th and 27th due to the Thanksgiving holiday.**
- **Registration and prepayment for all birthday, lunch and learn, and special holiday meals is being considered as specific headcounts are necessary.**
- **Kiener explained that she has thoroughly researched other Senior Centers throughout the County regarding their "kitchen rental policies". Kiener also explained that the best solution going forward would be to organize a 2 to 3 person subcommittee for the new policies and procedures program.**
- **The Senior Center building rental will also be included in the current "My Sites" website, which is currently being used for all Parks and Recreation reservations. Senior Center building rental fee schedule and deposit fee information will be available soon.**

Jungenberg had no County Commission report as there was no meeting details to update.

Kiener informed the group that our next meeting will be on November 17th.

The meeting was adjourned by Jodarski at 9:27am.

Submitted by:
PAUL HANAN
C.O.A.Secretary

Consolidated Statement of Activity -Revenue & Expense
October 31, 2026

	Y-T-D Actual	Annual Budget	Balance
Revenues			
100-40-43792-000 Senior Center Nutrition Grant	36,410.08	15,000.00	21,410.08
100-40-48220-000 Senior Center Rent	200.00	425.00	(225.00)
100-40-48500-000 Donations To Senior Center	25.00	0.00	25.00
Total Revenues	54,704.00	48,232.00	6,472.00
Expenses			
100-40-54600-110 Senior Center Salaries	11,947.00	11,919.00	(28.00)
100-40-54600-120 Senior Center Wages	14,961.23	19,327.00	4,365.77
100-40-54600-130 Senior Center Health & Life Insurance	3,270.28	5,964.00	2,693.72
100-40-54600-133 Senior Center Other Employee Benefits	1,250.00	1,500.00	250.00
100-40-54600-220 Senior Center Utilities	14,962.94	17,000.00	2,037.06
100-40-54600-310 Senior Center Office Supplies	725.03	1,500.00	774.97
100-40-54600-320 Senior Center Publication Fees	1,150.21	1,000.00	(150.21)
100-40-54600-330 Senior Center Conferences and Training	250.00	500.00	250.00
100-40-54600-340 Senior Center Operating Supplies	1,451.55	2,500.00	1,048.45
100-40-54600-360 Senior Center Other Repairs & Maintenance	1,655.37	2,000.00	344.63
100-40-54600-501 Senior Center Social Security	1,788.26	1,937.00	148.74
100-40-54600-502 Senior Center MedicareE SS	428.10	453.00	24.90
100-40-54600-510 Senior Center Insurance Premiums	1,537.50	1,845.00	307.50
100-40-54600-650 Senior Center WRF 600	857.56	858.00	0.44
100-40-54610-110 Senior Center Transportation Salaries	8,581.60	11,919.00	3,337.40
100-40-54610-120 Senior Center Transportation Wages	10,360.70	20,357.00	9,996.30
100-40-54610-130 Senior Center Transportation Health & Life Insurance	2,490.63	5,769.00	3,278.37
100-40-54610-350 Senior Center Transportation Vehicle Maint & Parts	1,011.43	6,000.00	4,988.57
100-40-54610-390 Senior Center Transportation Miscellaneous	0.00	250.00	250.00
100-40-54610-501 Senior Center Transportation Social Security	1,101.15	2,001.00	899.85

100-40-54610-502 Senior Center Transportation MedicareE SS	251.97	468.00	216.03
100-40-54610-510 Senior Center Transportation Insurance Premiums	1,487.50	2,550.00	1,062.50
100-40-54610-650 Senior Center Transportation WRF 600	615.26	858.00	242.74
100-40-54620-110 Senior Center Nutrition Salaries	11,946.90	11,919.00	(27.90)
100-40-54620-120 Senior Center Nutrition Wages	15,654.43	20,888.00	5,233.57
100-40-54620-130 Senior Center Nutrition Health & Life Insurance	3,270.28	5,769.00	2,498.72
100-40-54620-501 Senior Center Nutrition Social Security	1,563.09	2,034.00	470.91
100-40-54620-502 Senior Center Nutrition MedicareE SS	365.87	476.00	110.13
100-40-54620-510 Senior Center Nutrition Insurance Premiums	833.30	1,000.00	166.70
100-40-54620-650 Senior Center Nutrition WRF 600	857.56	2,362.00	1,504.44
Total Expenses	116,626.70	162,923.00	46,296.30
Excess Revenue Over (Under) Expenditures	(61,922.70)	(114,691.00)	(39,824.30)