Title: Adult School Crossing Guard (part-time position)

Department: Public safety

Division: Police Department

Supervisor: School Resource Officer

(A) Purpose of the position.

(1) Job Goal: To provide for safe crossing of children in school zones during school.

(B) General Responsibilities.

(1) Assists and directs children crossing streets in marked school zone crosswalks.
(2) Great responsibility for the use of discretion and independent judgment in the safe crossing of children.
(3) Ability to use accurate judgment of traffic flow, speed and direction of travel; prioritize activities; regular use of handheld stop sign, reflector vest, and cones/warning signs.
(4) Watches traffic closely and stops vehicles when necessary.
(5) Stands watch for suspicious persons around school zones.
(6) Notifies Police personnel of traffic hazards and inadequately marked school zones.
(7) Ability to communicate effectively verbally and in writing, using proper grammar and spelling; ability to work effectively with children, parents, and school employees.
(8) Regular and prompt attendance
(9) Assists in traffic surveys

(C) Work Environment/Physical and Mental Demands

(1) Job is performed outside and is subject to exposure to the elements: heat, cold, and wet conditions; job involves walking and standing for long periods of time; constant seeing and hearing are required to fulfill job responsibilities; job is subject to exposure to environmental and/or physical hazards.

(D) Minimum Qualifications

(1) Must have a high school graduate or G.E.D.
(2) Knowledge of traffic laws
(3) Vision correctable to 20/30